

**UNIVERSITY OF LOUISIANA AT MONROE
POLICIES AND PROCEDURES MEMORANDUM**

<i>Title:</i>	BIOSAFETY COMPLIANCE
<i>Effective Date:</i>	7/1/2009
<i>Update Responsibility:</i>	Academic Affairs
<i>Update Date:</i>	NONE

provides protection to ULM's employees and the community at large. In turn, the Institutional Biosafety Committee (IBC) is charged with the oversight of recombinant DNA, pathogens, toxins, toxicants and carcinogens and to ensure that ULM complies with all federal and state regulations.

All ULM research and instructional activities that involve biohazardous materials shall be reviewed and approved by the IBC prior to the use of any such reagent. In order to capture the necessary information for compliance, yet not burden the ULM community, two reporting vehicles are available. Department Biosafety Form captures the biosafety information for the upcoming semester and is submitted by the Department Head for the entire instructional related activities. The Biosafety Protocol Form is to be used by Principal Investigators (PI) for research activities.

The request should be submitted to the Office of Sponsored Programs and Research (OPSR), which assists the IBC with the administrative aspects of biosafety compliance. The IBC has the right and authority to monitor the use of biohazardous material.

2) DEFINITIONS

- a. Biohazardous Material The categories below represent the areas of concern with respect to

c.

4) **Potential Consequences**

- a. A list of NIH specific potential consequences may be found at OSPR's research compliance webpage. PIs, department heads, deans, administrators, coordinators, faculty and staff should remember the following potential consequences of biosafety noncompliance:
 - i. Suspension of research and lab access until completed retraining on all appropriate modules
 - ii. Return funds to the sponsor for improperly use of rDNA/biohazardous materials
 - iii. Repay ULM for the levied fines and/or penalties for clean up
 - iv. Reporting noncompliance to the federal Office of Biotechnology Activities
- b. Unauthorized use of biohazardous materials may be subject to disciplinary action and/or dismissal.